

<b>VACANCY ANNOUNCEMENT # VN14-010</b>
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**AGRONOMY PROJECT MANAGEMENT SPECIALIST  
FSN 11, C-633  
USAID/Peru**

**FROM:** Samuel Matthews, Regional Executive Officer

**TO:** All interested candidates. All ordinarily resident (or) applicants must have the required work and/or residency permits to be eligible for consideration.

**OPENING DATE:** August 10, 2014

**CLOSING DATE:** August 25, 2014

**WORK HOURS:** Full Time – 40 hours per week

The United States Agency for International Development (USAID) in Lima, Peru is seeking an individual for the position of a Project Management Specialist (Agronomy) in the Office of Alternative Development (AD).

The Alternative Development Office works to provide economic alternatives to illicit coca cultivation in the areas of San Martin, Huanuco, and Ucayali, in partnership with other US Government agencies and the Government of Peru.

**BASIC FUNCTION OF POSITION**

Provide technical support to AD Product Specialists, implementing partners, and other offices as needed on agronomic issues in program development and management, including but not limited to agricultural production and productivity, crop technical management, and natural resource management. Manage procurement implementation of agro-production activities; act as a Regional Field Coordinator and research new agro-production opportunities.

**MAJOR DUTIES AND RESPONSIBILITIES**

**Activity Management and Supervision (50%)**

Apply technical input in a supervisory capacity to agro-production activities; manage procurements as COR/AOR or Alternate as needed; and coordinate and maintain successful implementation of new crops and augmentation of crop outputs to meet AD indicator goals on any programs as requested.

Major responsibilities include:

- Acting as the AOR on program(s) with total estimated costs of at least \$14 million, including private sector leverage;
- Frequent visits to AD field implementing sites to supervise activities and, as an experienced agronomist, in coordination with the COR/AOR (if not designated as such), provide guidance to field implementation teams on improvements to gain better results and gain efficiency of operations;
- Enhance the communication of information across USAID sectors on bilateral and unilateral programming efforts within the AD regions currently Ucayali, San Martin, and Huanuco;
- Establish opportunities for cross-utilization of programming and investments;
- Leverage a more unified USAID cooperation effort within specific regions;
- Coordinate with other Regional Field Coordinators; and
- Ensure USAID's Environmental Regulation 216 and agro-production best practices are being met by all AD partners.

**Technical Advising (30%)**

Consult on and sometimes manage USAID implementation and coordination related to agro-production activities which may entail taking the lead on post-eradication activities that are built around licit crop production. Work closely with AD Team members and implementing partners on improvements in production management, quality and capacity issues related to cocoa and coffee, as well as manage overall agro-production environmental impacts.

Research alternatives to traditional AD crops (cocoa, coffee) to meet licit crop sustainability goals, then cross-reference across USAID, GOP, etc., and disseminate relevant agronomic information with USAID/Peru technical staff and implementing partners.

Major responsibilities include:

- Advise other COR/AORs and AD Team members in identifying priorities and provide direction on agro-production;
- Stay current on latest agro-production trends especially within developing economies;
- Lend agronomic technical input to all AD program design and management efforts as needed;
- Liaise with national and regional agronomists, governments, implementing partners, and colleagues;
- Lead technical presentations and meetings with GOP and USG leaders and write reports on agronomic topics as requested;
- Be the “point” person on all agronomic and agro-environmental impact issues according to USAID Regulation 216.

**Regional Field Coordinator (20%)**

Enhance the communication of information across USAID sectors (i.e. health, education), AD programs, and partners on bilateral and unilateral programming efforts within AD regions, currently San Martin, Huanuco and Ucayali.

Major responsibilities include but are not limited to:

- Frequent field visits and meetings within the regions in focus;
- Establish opportunities for cross-utilization of programming and investments;
- Leverage a more unified USAID cooperation effort within a specific region;
- Coordinate with other AD Regional Field Coordinators and Product Specialists to maximize results.

Perform other duties as assigned or required.

**QUALIFICATIONS**

**a. Education:** A Master’s Degree is required in agronomy, economics, rural or international development, or related field. Degrees must be from institutions accredited in the U.S. or internationally.

**b. Prior Work Experience:** Minimum five years of progressive responsibility, preferably as a program manager, with agricultural-related programs that are multi-sectorial, focused in rural areas.

**c. Language Proficiency:** Level IV (fluent) in English and Spanish proficiency is required in speaking, reading, and writing. This will be tested.

**d. Knowledge:** Working knowledge across a range of technical issues that may be addressed through USAID's AD Program such as communications, agricultural extension and production, marketing business development, financial services, natural resources management and sustained exploitation, social services such as health, nutrition, education, water and sanitation, local and regional governance, and decentralization.

**e. Abilities and Skills:** Demonstrate strong organizational and management skills, ability to multi-task, establish priorities, and finish tasks on time at an acceptable standard, and to act independently, with minimal guidance and supervision. Possess effective oral and written communication skills in order to represent the program with external audiences from field technical staff to GOP and other leaders, to draft position papers, letters, written records, analytical reports and strategic plans to convert the myriad of data into recommendations and programming documentation. Ability to establish and maintain middle-level government and private sector contacts. Possess strong interpersonal skills in order to successfully interact with a multitude of backgrounds and perspectives. Be a team player able to facilitate, negotiate and reconcile as needed.

USAID/Peru provides equal opportunity and fair equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, disability, age, or sexual orientation. USAID/Peru also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

Candidates will not normally be considered for higher-level positions during their probationary period.

**To apply for this position, interested candidates should submit the following or the application will not be considered:**

1. For applicants within the Mission: Please submit a Memorandum of Application and a résumé.
2. For applicants outside the Mission: Please submit a current résumé/curriculum vitae as well as a cover letter.
3. Any other documentation (e.g. certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

Send completed applications in **English**, including three available sources of reference and salary history, to **USAID/Peru Human Resources Office** Av. Lima-Polo cuadra 1 s/n, Monterrico, Surco (Monday through Friday from 09:00 until 14:00, except for Peruvian and American Holidays) **or via fax to 618-1350 or via e-mail to [limausaidhr@usaid.gov](mailto:limausaidhr@usaid.gov) by 4:00 pm (Lima time) on Monday, August 25, 2014.**

Applications received after the closing date will not be accepted.

Prepared by: EXO/HR